

May 2, 2008

Dear Valued Respondent,

The Bureau of Labor and Employment Statistics is currently conducting the “**Labor Turnover Survey (LTS)**” for the first quarter of 2008. It aims to generate flash indicators on labor turnover (accession rate and separation rate) and job vacancies. These data are considered government-designated statistics (Executive Order 352) critical in monitoring labor market demand and the country’s economic performance.

Also included is a two-page rider questionnaire on occupational shortages and surpluses. This rider questionnaire is intended to generate baseline information as inputs to policy intervention to address the current problems of job mismatch and talent shortages in the country.

The survey involves the **quarterly** collection of data from about 700 sample enterprises drawn randomly from the 2007 List of Top 3,175 corporations based in Metro-Manila. The questionnaire was designed to collect only the relevant indicators so that respondents can easily accomplish the form and results can be made available promptly to policy makers and other data users.

May we solicit your kind cooperation and support in accomplishing the LTS questionnaire. We have sent **Felix G. Belza** of this office to help you in accomplishing the survey form. Please note that the simplified survey form also includes the highlights of the previous survey results.

Should you need further assistance, please do not hesitate to contact **Ms. Catharine E. Adaro, Ms. Susana B. Vargas** or **Ms. Natalian M. Untalan** through 527-3000 loc 313 or the numbers/e-mail addresses indicated below.

Thank you and we look forward to your usual cooperation in this statistical undertaking.

Very truly yours,

MA. CRISELDA R. SY
Director IV