



REPUBLIC OF THE PHILIPPINES

# PHILIPPINE STATISTICS AUTHORITY

PSA-CTCO-SS-SSD-1605-08

## MEMORANDUM

**FOR :** **WILMA A. GUILLEN**  
Assistant National Statistician  
Social Sector Statistics Service

**SUBJECT :** **SSRCS Form 3 of the 2016 Labor Turnover Survey**

**DATE :** **27 March 2016**

1. This refers to your request for clearance of the 2016 Labor Turnover Survey. We acknowledge with thanks receipt of the following documents which were used as basis for the evaluation:

<i>PSA Ref. No</i>	<i>Title of Document</i>	<i>Format Received</i>	<i>Date Received</i>
SSRCS-2016-08-001	2016 LTS Accomplished SSRCS Form 1	Hard copy	06 May 2016
SSRCS-2016-08-002	2016 LTS Questionnaire	Hard copy	06 May 2016
SSRCS-2016-08-003	2016 LTS Field Operations Manual	Hard copy	06 May 2016
SSRCS-2016-08-004	2016 LTS Tables to be Generated	Hard copy	06 May 2016
SSRCS-2016-08-005	2016 LTS Sample Size Allocation	Hard copy	06 May 2016
SSRCS-2016-08-006	2016 LTS Metadata	Hard copy	06 May 2016
SSRCS-2016-08-007	2015 LTS SSRCS Form 3	Hard copy	06 May 2016
SSRCS-2016-08-008	2015 LTS Statistical Tables (3 <sup>rd</sup> and 4 <sup>th</sup> quarter)	Hard copy	06 May 2016
SSRCS-2016-08-009	2015 LTS LabStat Updates (3 <sup>rd</sup> quarter)	Hard copy	06 May 2016

2. Please find in the attached SSRCS Form 3 the clearance numbers and expiration date which should be printed or stamped on the upper right corner of the first page of the final questionnaire.
3. The remarks section of the SSRCS Form 3 provides the comments of the Standards Service (SS), Social Development Statistics Division (SDSD) and the Industry Statistics Division (ISD). The SMU's comments and recommendations shall be provided to you on or before 3 June 2016. In this regard, we would like to request the ESSS to submit the file/s related to the estimation procedure prior to the public release of the survey results, in order to facilitate the process in providing clearance to the survey next year.
4. We have also attached PSA Office Circular No. OC-2015-03-SPPD-01 and Internal Guidelines on the SSRCS, for information and guidance of the Social Sector Statistics Service.

  
**JOSIE B. PEREZ**

Deputy National Statistician  
Censuses and Technical Coordination Office

Title of statistical survey <div style="text-align: center; font-weight: bold; margin-top: 5px;">2016 Labor Turnover Survey</div>	
Proponent agency <div style="text-align: center; font-weight: bold; margin-top: 5px;">Philippine Statistics Authority</div>	Conducting agency <div style="text-align: center; font-weight: bold; margin-top: 5px;">Philippine Statistics Authority</div>
<p>1 <input checked="" type="checkbox"/> <b>CLEARANCE GRANTED</b>, subject to the following final action:</p> <p style="margin-left: 20px;">i) <input checked="" type="checkbox"/> All information enclosed in the box/es below must be printed or stamped on the upper right corner of the first page of the statistical survey form.</p> <p style="margin-left: 40px;">(a) Questionnaire Title: <i>2016 Labor Turnover Survey</i> <i>National Capital Region</i></p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%; text-align: center;"> <b>PSA Approval Number: PSA-1624      Expires on 31 May 2017</b> </div> <p style="margin-left: 20px;">ii) <input checked="" type="checkbox"/> Submit a copy of the Manual of Operations and the printed forms/questionnaires with the clearance number to the Censuses and Technical Coordination Office – Standards Service (CTCO-SS), 30 days upon receipt of this form</p> <p style="margin-left: 20px;">iii) <input checked="" type="checkbox"/> Others. (Specify)</p> <ul style="list-style-type: none"> <li>Please furnish the CTCO-SS copies of the survey results.</li> <li>The survey design and instrument shall be subject to review should there be any changes made prior to the expiration of the clearance granted.</li> </ul>	
<p>2 <input type="checkbox"/> <b>DISAPPROVED</b>, for the following reasons:</p>	
<p>3 <input checked="" type="checkbox"/> <b>REMARKS</b></p> <p><b>A. Sampling Design</b></p> <ol style="list-style-type: none"> <li>1. On the sampling domain (Item 12.d) and method of determining sample size (Item 12.g) in SSRCS Form 1, it is suggested to specify the industry classification and level of disaggregation i.e. the 18 sections of 2009 Philippine Standard Industrial Classification (PSIC) as their major industry group.</li> <li>2. It is noted in the SSRCS Form 1 that the frame for the 2016 LTS was extracted from the 2015 List of Enterprises. However, the source of the list and the method of updating of the list of enterprises from the conduct of the Survey of Enterprises (SEP) which was last undertaken in 2011 was not mentioned in the LTS Field Operations Manual.</li> <li>3. While the LTS aims to provide quarterly trend statistics on labor turnover and existing job vacancies as <b>indicators of labor market activity and general business situation in the country</b> (Items 1.1 and 1.4 of the Field Operations Manual), the survey covers only enterprises with 20 or more employees located in NCR (Item 1.4 of the Field Operations Manual). It may be good to examine if the design of the survey and the statistics being generated from the survey aptly reflect the general business situation in the entire country considering that there are a number of highly urbanized cities, component cities and independent component cities outside of NCR.</li> </ol> <p><b>B. Questionnaire Design</b></p> <ol style="list-style-type: none"> <li>1. Since 2016 LTS is a regular survey of the PSA, it is suggested that the official legal authority RA 10625 is mentioned in front of the questionnaire specifically on the confidentiality clause.</li> </ol>	



2. Part I.5.2 (status of survey form/questionnaire) of the SSRCS Form 1 noted that there are no revisions on the survey. However, as per review, there was an observed revision in the content of the LTS questionnaire specifically on Item "I. Employment".

2016 LTS				2015 LTS			
ITEM OF INFORMATION	First Quarter 2016			ITEM OF INFORMATION	First Quarter 2015		
	January	February	March		January	February	March
I. EMPLOYMENT				I. EMPLOYMENT			
A. Total Employment (excludes agency-hired workers)				A. Total Employment (excludes agency-hired workers)			
				1. Number employed in NCR			
II. LABOR TURNOVER				II. LABOR TURNOVER			
A. Total Accessions (New Hires)				A. Total Accessions (New Hires)			


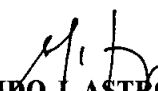
It will be much appreciated if the Statistical Standards Division will be informed of the reason of changes implemented in the survey for documentation purposes.

### C. Tables Generated/Outputs

It is noted that existing job vacancies at the end of every quarter is one of the items being collected. However, there is no data being released about such.

### D. Other Comments

The PSDP 2011-2017 Chapter on Labor and Employment Statistics lists down a number of activities towards the generation of more timely and relevant data on employment. One of these is the improvement of the LTS design and for LTS to become part of the System of Designated Statistics (SDS). We would like to encourage the Employment and Demand Statistics Division to provide as one of the agenda items in the Interagency Committee on Labor and Productivity Statistics the discussion on the plans to include the LTS as part of the SDS.

REVIEWING OFFICIAL	RECOMMENDING OFFICIAL
 <b>PATRICIA ANNE L. RIVERA</b> <i>Officer-in-charge</i> <i>Statistical Standards Division</i> 27 May 2016	 <b>CANDIDO J. ASTROLOGO, JR.</b> <i>Assistant National Statistician</i> <i>Standards Services</i> 27 May 2016