

## MEMORANDUM

**FOR : ALL REGIONAL DIRECTORS  
DIRECTOR, FINANCIAL AND MANAGEMENT SERVICE**

**RE : Conduct of the 2009/2010 BLES Integrated Survey and 2010  
Occupational Wages Survey**

**DATE : June 28, 2010**

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The Bureau of Labor and Employment Statistics (BLES) will undertake simultaneously the 2009/2010 BLES Integrated Survey (BITS) and 2010 Occupational Wages Survey (OWS) in coordination with the DOLE Regional Offices starting August this year.

For this purpose, all Regional Offices (except NCR) are hereby authorized, in behalf of the BLES, to hire Project-Based Individuals (PBIs) to conduct field operations for these surveys in their respective areas based on the attached Work and Financial Plan. The recruitment of PBIs should be completed not later than end of July 2010 to allow sufficient time for training and distribution of workload in time for the start of field operations on August 1, 2010.

Advice Disbursement Limit (ADL) shall be facilitated by the Financial and Management Service and executed in favor of the DOLE Regional Offices not later than third week of July 2010 to defray expenses for the survey, including those incurred for the two-day briefing on field operations. Further, BLES has appropriated budget for provincial offices according to the number of samples in each province. As such, ROs are instructed to transfer said amounts to their respective provincial offices to facilitate field enumeration by said offices.

A briefing on field operations for the BITS and the OWS shall be conducted by the BLES for concerned regional staff at the Citystate Tower Hotel, 1315 A. Mabini St., Ermita, Manila on July 29-30, 2010. In this regard, please submit the names of at most two (2) of your staff who will be assigned to directly supervise survey operations, preferably your **TSSD Chief and statistician/designated personnel** to Mr. Jimi R. Arranchado of BLES through tel. nos. 527-3000 loc. 313/527-9324 or e-mail: blesemsd@yahoo.com **not later than July 16, 2010**. For big regions like Regions III, IV-A, VI, VII, and XI, you may send one additional staff from your field/provincial office who will be involved in the survey.

For compliance.

**MARIANITO D. ROQUE**  
Secretary

*Attachment:*

*2009/2010 BITS and 2010 OWS Work and Financial Plan (Annex A)*

*Assessment on the Implementation of Field Operations of BLES Surveys (Annex B)*