

## Building Permit Form Under the Old IRR

REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE CITY/MUNICIPAL MAYOR

CITY/MUNICIPALITY

APPLICATION NO.

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PERMIT NO

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# BUILDING PERMIT

☐ ORIGINAL☐ RENEWAL

DATE OF APPLICATION

DATE ISSUED

**BOX 1 (TO BE ACCOMPLISHED BY DESIGNING ARCHITECT)**

OWNER	LAST NAME	FIRST NAME	MI	TAX ACCT. NO.
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		MAIN ECONOMIC ACTIVITY/KIND BUSINESS
ADDRESS				
LOCATION OF CONSTRUCTION				
SCOPE OF WORK				
1. NEW CONSTRUCTION		OTHERS (SPECIFY)		
2. ADDITION OF _____		6. _____ OF _____		
3. REPAIR OF _____		7. _____ OF _____		
4. RENOVATION OF _____				
5. DEMOLITION OF _____				
		NUMBER OF UNITS _____		
USE OR TYPE OF OCCUPANCY:				
RESIDENTIAL		INDUSTRIAL		
11 SINGLE		31 FACTORY/PLANT		
12 DUPLEX		32 REPAIRS SHOP, MACHINE SHOP		
13 ROWHOUSE (ACCESSORIA)		33 REFINERY		
10 OTHERS (SPECIFY) _____		34 PRINTING PRESS		
		35 WAREHOUSE		
		30 OTHER (SPECIFY) _____		
COMMERCIAL		INSTITUTIONAL		
21 BANK		41 SCHOOL		
22 STORE		42 CHURCH AND OTHER RELIGIOUS STRUCTURE		
23 HOTEL/MOTEL		43 HOSPITAL OR SIMILAR STRUCTURE		
24 OFFICE CONDOMINIUM/BUSINESS OFFICE BUILDING		44 WELFARE AND CHARITABLE STRUCTURE		
25 RESTAURANT, ETC.		45 THEATER, AUDITORIUM, GYMNASIUM		
26 SHOP (e.g. DRESS SHOP, TAILORING SHOP, BARBER SHOP, ETC)		40 OTHERS (SPECIFY) _____		
27 GASOLINE STATION				
28 MARKET		AGRICULTURAL		
29 DORMITORY OR OTHER LODGING HOUSE		51 BARN, POULTRY HOUSE, ETC.		
20 OTHERS (SPECIFY) _____		52 GRAIN MILL		
		50 OTHERS (SPECIFY) _____		
OTHER CONSTRUCTION				
60 SPECIFY _____				
STREET FURNITURE, LANDSCAPING & SIGNBOARDS				
71 PARK, PLAZA, MONUMENT, POOL, PLANT BOX, ETC				
72 SIDEWALK, PROMENADE, TERRACE, LAMPPOST, ELECTRIC POLE, TELEPHONE POLE, ETC.				
73 OUTDOOR AD, SIGNBOARD, ETC.				
74 FENCE ENCLOSURE				

DO NOT FILL-UP (NSO USE ONLY)

[illegible]

**BOX 2 (TO BE ACCOMPLISHED BY THE RECEIVING & RECORDING SECTION)**

BLDG. DOCUMENTS (FIVE SETS EACH)

SITE DEVELOPMENT AND LOCATION PLAN  
ARCHITECTURAL PLAN & SPECIFICATIONS  
STRUCTURAL DESIGN & COMPUTATIONS  
SANITARY/PLUMBING PLANS & SPECIFICATIONS  
ELECTRICAL PLANS & SPECIFICATIONS

MECHANICAL PLANS & SPECIFICATIONS  
LOGBOOK (1 COPY)  
OTHERS (SPECIFY)

**BOX 3 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)**

ACTION TAKEN:

PERMIT IS HEREBY GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:

- PERMIT IS HEREBY GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:
1. THAT THE PROPOSED CONSTRUCTION/ADDITION/ REPAIR/RENOVATION/INSTALLATION ETC. SHALL BE IN CONFORMITY WITH THE NATIONAL BUILDING CODE (P.D. 1096) AND ITS CORRESPONDING IMPLEMENTING RULES AND REGULATIONS
  2. THAT A DULY LICENSED ARCHITECT/CIVIL ENGINEER HAS BEEN ENGAGED TO PREPARE PLANS AND SPECIFICATIONS AND TO UNDERTAKE THE SUPERVISION/INSPECTION OF THE CONSTRUCTION OF THE PROJECT
  3. THAT A CERTIFICATE OF COMPLETION DULY SIGNED AND SEALED BY THE DESIGNING ARCHITECT/ENGINEER AND THE ARCHITECT/ENGINEER IN-CHARGED OF THE CONSTRUCTION SHALL BE SUBMITTED NOT LATER THAN SEVEN (7) DAYS AFTER COMPLETION OF THE CONSTRUCTION OF THE PROJECT
  4. THAT A "CERTIFICATE OF OCCUPANCY" SHALL BE SECURED PRIOR TO ACTUAL OCCUPANCY OF THE BUILDING

BUILDING OFFICIAL

DATE \_\_\_\_\_

NOTE:

NOTE: THIS PERMIT MAY BE CANCELLED OR REVOKED PURSUANT TO SECTIONS 305 & 306 OF THE "NATIONAL BUILDING CODE"

To be accomplished in five copies, one each for applicant (original), Assessor, National Statistics Office, Building Official, Fire Department

## Appendix 5

**BOX 3A (TO BE ACCOMPLISHED BY DESIGNING ARCHITECT/CIVIL ENGINEER IN PRINT)**

[illegible]

**BOX 4 (TO BE ACCOMPLISHED BY THE DIVISION/SECTION CONCERNED)**

### ASSESSED FEES

[illegible]

**BOX 5 (TO BE ACCOMPLISHED BY THE DIVISION/SECTION CONCERNED)**

## PROGRESS FLOW

[illegible]

WE HEREBY AFFIX OUR HANDS SIGNIFYING OUR CONFORMITY TO THE INFORMATION HEREIN ABOVE SETFORTH

**BOX 6**

ARCHITECTURE/CIVIL ENGINEER SIGNED AND SEALED PLANS & SPECIFICATION	PRC REG NO
PRINT NAME	
ADDRESS	
PTR NO.	
SIGNATURE	

## BOX 7

ARCHITECT/CIVIL ENGINEER IN-CHARGE OF CONSTRUCTION		PRC REG NO
PRINT NAME		
ADDRESS		
PTR NO.	DATE ISSUED	PLACE ISSUED
SIGNATURE		TIN

**BOX 8**

SIGNATURE		
APPLICANT		
COMMUNITY TAX CERTIFICATE	DATE ISSUED	PLACE ISSUED

**WITH MY CONSENT**

**BOX 9 (TO BE ACCOMPLISHED BY LOT OWNER)**

BOX 970 IS RECOMMENDED BY LOT OWNER.	
TCT/OCT NO.	
PRINT NAME OF LOT OWNER	
ADDRESS	
COMMUNITY TAX CERT.	
SIGNATURE	