



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Reference No.19SS02-069

MEMORANDUM

FOR : **WILMA A. GUILLEN**
Assistant National Statistician
Social Sector Statistics Service

SUBJECT : **SSRCS Form 3 of the 2019 Labor Turnover Survey (LTS)**

DATE : 25 March 2019

This refers to your request for review and clearance of the 2019 Labor Turnover Survey (LTS). We acknowledge with thanks receipt of the following documents which were used as basis for the evaluation:

PSA Ref. No	Title of Document	Format Received	Date Received
SSRCS-19SS02-069-01	Memorandum from ANS Guillen	Hard Copy	15 March 2019
SSRCS-19SS02-069-02	2019 LTS Accomplished SSRCS Form 1	Hard Copy	15 March 2019
SSRCS-19SS02-069-03	2019 LTS Questionnaire	Hard Copy	15 March 2019
SSRCS-19SS02-069-04	2019 LTS Field Operations Manual	Hard Copy	15 March 2019
SSRCS-19SS02-069-05	2019 LTS Tables to be generated	Hard Copy	15 March 2019
SSRCS-19SS02-069-06	2019 LTS Sample Size Allocation	Hard Copy	15 March 2019
SSRCS-19SS02-069-07	2017 LTS Metadata	Hard Copy	15 March 2019
SSRCS-19SS02-069-08	2018 LTS SSRCS Form 4	Hard Copy	15 March 2019
SSRCS-19SS02-069-09	2018 LTS Statistical Tables (3 rd Quarter)	Hard Copy	15 March 2019
SSRCS-19SS02-069-10	2018 LTS LabStat (3 rd Quarter)	Hard Copy	15 March 2019
SSRCS-19SS02-069-11	2018 LTS Press Release (3 rd Quarter)	Hard Copy	15 March 2019
SSRCS-19SS02-069-12	2017 LTS Infographics (3 rd Quarter)	Hard Copy	15 March 2019

Please find in the attached SSRCS Form 3 the clearance number and expiration date which should be printed or stamped on the upper right corner of the first page of the final questionnaire.



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In line with the Philippine commitment to generate statistics on the Sustainable Development Goals (SDGs), we would like to encourage your service to consider including items relating to the SDGs in your statistical surveys pursuant to PSA Resolution No. 4 s.2016, "Enjoining Government Agencies to Adopt and Provide Data Support to the Sustainable Development Goals" dated 12 May 2016. The list of SDG indicators can be accessed at: <https://unstats.un.org/sdgs/indicators/Official%20Revised%20List%20of%20global%20SDG%20indicators.pdf>.

Thank you for your cooperation and support in our endeavor to improve the quality of surveys conducted by government agencies.

Very truly yours,



LISA GRACE S. BERSALES, Ph.D.
Undersecretary
National Statistician and Civil Registrar General



JBP/CJA/PARSB/JAOB

Title of statistical survey <div style="text-align: center; font-weight: bold; margin-top: 5px;">2019 Labor Turnover Survey (LTS)</div>	
Proponent agency <div style="text-align: center; font-weight: bold; margin-top: 5px;">Philippine Statistics Authority (PSA)</div>	Conducting agency <div style="text-align: center; font-weight: bold; margin-top: 5px;">Philippine Statistics Authority (PSA)</div>
1 <input checked="" type="checkbox"/> CLEARANCE GRANTED , subject to the following final action: i) <input checked="" type="checkbox"/> All information enclosed in the box/es below must be printed or stamped on the upper right corner of the first page of the statistical survey form. (a) Questionnaire Title: 2019 Labor Turnover Survey (LTS) <div style="border: 1px solid black; padding: 5px; margin: 10px 0; text-align: center;"> PSA Approval No.: PSA-1921 Expires on 31 March 2020 </div> ii) <input checked="" type="checkbox"/> Submit a copy of the Manual of Operations and the printed forms/questionnaires with the clearance number to the Censuses and Technical Coordination Office – Standards Service (CTCO-SS), 30 days upon receipt of this form. iii) <input checked="" type="checkbox"/> Others. (Specify) • Please furnish the CTCO-SS copies of the survey results. • The survey design and instrument shall be subject to review should there be any changes made prior to the expiration of the clearance granted.	
2 <input type="checkbox"/> DISAPPROVED , for the following reasons:	
3 <input type="checkbox"/> CLEARANCE IS PUT ON-HOLD , for the following reasons:	
4 <input checked="" type="checkbox"/> REMARKS <div style="margin-left: 20px;"> A. Coverage <p>It was noticed that the survey only covers establishments with total employment (TE) of 20 and over. In this regard, we would like to inquire on the reason why establishments with TE of less than 20 were not included in the survey. We also suggest that a percentage of establishments with TE of less than 20 be included as sample in the survey.</p> </div> <div style="margin-left: 20px;"> B. Questionnaire Design/Forms Content <ol style="list-style-type: none"> 1. Please affix the ISO-QMS certification logo of TÜV Rheinland in the bottom part of the front cover page of the questionnaire to profess high quality and excellent service being offered by our organization. 2. It was mentioned on the submitted SSRCS Form 4 that the "ATE" indicated in the address label is the employment size code equivalent to the actual employment reported as of January 2018. However, on page 15 of the Field Operations Manual, "ATE" is the average total employment code. In relation to this, it is suggested that the concept of "ATE" be reconciled in all documents pertaining to LTS. </div> <div style="margin-left: 20px;"> C. Tables Generated/Outputs <ol style="list-style-type: none"> 1. There is a need to clarify if the numbers reflected on Tables 2 (Number of Job Vacancies in Establishments with 20 or more by Major Industry Group) and 3 (Number of Job Vacancies in Establishments with 20 or more by Major Occupation Group) are raw, unweighted data collected from the establishments. If such, it is suggested that these </div>	

statistics be estimated using appropriate weights to possibly improve the measurement of labor demand in the Philippines.

2. A table on "Average Total Employment by Major Industry Group" was listed in Item 9 (List of tables and other outputs to be generated), Part II (Technical Description) of SSRCS Form 1. However, no dummy table was provided for this in the attached table formats. Thus, we would like to know whether such table will be prepared for the 2019 LTS.


D. Other Comments

1. On the first paragraph of Section I (Introduction) of the 2019 LTS Field Operations Manual, it is suggested that the phrase "... is a spin-off from the Employment, Hours, and Earnings Survey (EHES)..." be revised as "... is based on the Employment, Hours, and Earnings Survey (EHES)..."
2. We would like to know if the concepts and definitions used in the conduct of the LTS such as accession, separation, labor turnover, etc. were already proposed as an agenda of the Interagency Committee on Labor and Productivity Statistics (IACLPS) this 2019.

If not, we would like to reiterate our comments on the 2017 and 2018 LTS regarding the need for these concepts and definitions to be presented for approval of the PSA Board.

3. It was mentioned on the submitted SSRCS Form 4 that the conduct of the LTS nationwide is a move towards proposing LTS as a designated statistical activity. In this regard, please coordinate with the Statistical Policies and Programs Division (SPPD) of the Standards Service (SS) for further assistance on proposing the LTS as a designated statistical activity under the System of Designated Statistics (SDS).
4. In line with the PSA's aim to document all censuses/surveys through the PSA Data Archive (PSADA), we would like to commend the EDSD for the updated documentation of the 2017 LTS. We also would like to remind the EDSD of the documentation of the 2018 LTS and the early preparation of the documentation of the 2019 LTS which will be uploaded on the PSADA webpage. Please take note that the PSADA documentation may already be made available as early as the start of every census/survey.
5. In compliance with the Data Privacy Act of 2012 (R.A. No. 10173), kindly ensure that individual personal information collected from the survey is secured and protected. Necessary data security measures such as, but not limited to, data encryption, data anonymity, and other data protection methods should be employed to prevent unintended disclosure and data theft.

REVIEWING OFFICIAL


PATRICIA ANNE R. SAN BUENAVENTURA
Chief Statistical Specialist
Statistical Standards Division
25 March 2019

RECOMMENDING OFFICIAL


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Standards Service
25 March 2019