



# PLEASE READ BEFORE ACCOMPLISHING THE QUESTIONNAIRE

## SURVEY INFORMATION

### **Survey Objective**

Your establishment has been selected to participate in the 2018 Occupational Wages Survey (OWS). The main objective of this survey is to generate statistics for **wage and salary administration and wage determination in collective bargaining negotiations**.

### **Scope**

The OWS monitors employment and wage data for at most 12 occupations in each of the 53 selected industries listed in Part F (Page 15) of this questionnaire. This results to the monitoring of wage rates of 181 occupations across 53 industries. For **all establishments** covered by the survey, employment and wage data are required to be accomplished for two benchmark occupations namely: (1) *Accounting and Bookkeeping Clerks*; and (2) *Unskilled Workers Except Janitors, Messengers and Freight Handlers*. In addition, basic pay and allowances for selected industries are also made available through the survey.

### **Uses of the Data**

Statistics on wage rates are useful economic indicators and are inputs to wage, income, productivity and price policies, wage fixing and collective bargaining. Specifically, occupational wage rates can be used to measure wage differentials, wage inequality in typical low wage and high wage occupations, and for international comparability. Industry data on basic pay and allowances can be used to measure wage differentials across industries, for investment decisions and as reference in periodic adjustments of minimum wages.

The data category on *average monthly occupational wage rate of selected occupations* is one of the variables listed by the Philippine government under the Special Data Dissemination Standard (SDDS) of the International Monetary Fund. The SDDS serves as reference to member countries in the dissemination of economic and financial data.

### **Confidentiality of Information**

**Section 26 of RA 10625** and **Article 55 of the Implementing Rules and Regulations of RA 10625** state that:

*"Individual data furnished by a respondent to statistical inquiries, surveys and censuses of the PSA shall be considered privileged communication and as such shall be inadmissible as evidence in any proceeding. The PSA may release aggregated information from statistical inquiries, surveys and censuses in the form of summaries or statistical tables in which no reference to an individual, corporation, association, partnership, institution or business enterprise shall appear..."*

### **Legal Authority**

The information asked for in this survey is collected under the authority of **Republic Act 10625**, approved on September 12, 2013, creating and mandating the PSA to prepare and conduct statistical sample surveys on all aspects of socio-economic life including agriculture, industry, trade, finance, prices and marketing information, income and expenditure, education, health, culture and social situations as well as the government and the political sector for the use of the government and the public. Also, **Executive Order No. 352** (System of Designated Statistics), dated July 1, 1996, designates the OWS as one of the statistical activities that will generate critical data for decision-making of the government and the private sector.

Establishments as respondents to primary data collection activities of the PSA such as censuses and sample surveys are obliged to give truthful and complete answers to statistical inquiries. For its part, the gathering, consolidation and analysis of such data shall likewise be done by the PSA in the most truthful and credible manner.

### **Coverage**

The coverage of the required data you will report depends on the legal organization (LO) and economic organization (EO) of your establishment. LO refers to the legal form of the economic entity that owns the establishment while EO relates to the organizational structure or role of the establishment in the organization. For clarification, please refer to next page for the type of coverage to report by type of LO and EO by specific industry group.

### **Periodicity and Reference Period**

The OWS is conducted every two years. The reference period for this survey round are the wage rates and allowances for the pay period that includes **August 31, 2018**.

### **Concepts and Definition of Terms**

To facilitate the accomplishment of this questionnaire, the definition of terms is found on the same page as the items of inquiry for easy reference.

### **Due Date**

Please complete this questionnaire and return it on the date agreed upon by you and our designated Statistical Researcher. However, we would highly appreciate if you can accomplish this questionnaire within **ten (10) days** from your receipt.

### **Availability of Results**

The results of the 2018 OWS will be available by **September 2019**. For reference, selected statistics from the results of the 2016 OWS are found on the last page of this questionnaire. More details can be furnished upon request or by visiting our website at <http://www.psa.gov.ph>.

# PLEASE READ BEFORE ACCOMPLISHING THE QUESTIONNAIRE

## SURVEY INFORMATION

### **Coverage of Data to Report Based on LO and EO (Please refer to Pages 4 and 5 for the definition of the types of LO and EO)**

1. All Government-Owned and Controlled Corporations (LO=3) should cover data for the entire/whole enterprise/establishment **except** for establishments engaged in arts, entertainment and recreation.
2. All sample establishments involved in the specific industries enumerated below should provide the required data depending on the type of economic organization (EO) of the establishment. Sample establishments categorized as Single Establishment (EO=1) or Branch (EO=2) should only report data for that particular establishment or branch. Sample establishments classified as Establishment and Main Office (EO=3) and Main Office only (EO=4) should also report data of Ancillary Units (EO=5) under it.
  - Agriculture, forestry, and fishing
  - Mining and quarrying
  - Manufacturing
  - Electricity, gas, steam, and air conditioning supply (*except for electric cooperatives with legal organization i.e., "cooperative"*)
  - Water supply; sewerage, waste management and remediation activities
  - Wholesale and retail trade; repair of motor vehicles and motorcycles
  - Accommodation and food service activities
  - Information and communication (*except for establishments engaged in wired telecommunications activities, wireless telecommunications activities, satellite telecommunications activities, telephone access in facilities open to the public service activities and other telecommunications service activities, n.e.c.*)
  - Financial and insurance activities
  - Professional, scientific and technical activities
  - Administrative and support service activities (*except for establishments engaged in travel agency and tour operator activities, other reservation service and related activities, security and investigation activities and general cleaning of buildings*)
  - Education
  - Human health and social work activities
  - Arts, entertainment, and recreation
  - Other service activities
3. All other enterprises/establishments involved in the specific industries enumerated below should provide the required data covering the entire/whole enterprise/establishment, i.e., all units under the enterprise/establishment:
  - Electric cooperatives with legal organization i.e., "cooperative"
  - Construction
  - Transportation and storage
  - Wired telecommunications activities, wireless telecommunications activities, satellite telecommunications activities, telephone access in facilities open to the public service activities and other telecommunications service activities, not elsewhere classified
  - Real estate activities
  - Travel agency and tour operator activities, other reservation service and related activities, security and investigation activities and general cleaning of buildings

## PART A: GENERAL INFORMATION

1. What is the main economic activity of your establishment?

2009 PSIC Code: 

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(Do not fill)

### 1.A. Main Economic Activity

\_\_\_\_\_

\_\_\_\_\_

### 1.B. Major products/goods produced or sold or type of service rendered

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Main economic activity** - activity that contributes the biggest or major portion of the gross income or revenues of the establishment, e.g., mining of metal ores, manufacture of food products, retail trade, education.

**Major products/goods or services** - specific product/goods produced or service given by the establishment, e.g., gold, ice cream, electricity, residential buildings, automotive parts, fastfood, shipping, universal banking, security agencies, private tertiary education, private hospital or motion picture production.

**Establishment** - an economic unit engaged in one or predominantly one kind of economic activity under a single ownership or control at a single fixed location, e.g., mine, factory, store, bank, restaurant.

**For multi-unit enterprises with different outlets and branches** or whose activities are located at different locations, each branch or outlet is considered an establishment.

**For firms engaged in activities which may be physically dispersed** such as mining, construction, real estate development, transportation, communication, etc., the establishment is the **base** from which the personnel operate to carry out their activities or from which they are paid.

**Enterprise** - the smallest legal unit producing goods or services which benefits from a certain degree of autonomy in decision-making, especially for the allocation of its current resources. It carries out one or more activities at one or more locations. It maintains all records relating to its production activities and transactions including financial and balance sheet accounts, international transactions, international investment position (when applicable), consolidated financial position, and net worth can be derived.

2. What is the legal organization (LO) of the establishment?

Mark (✓) the box corresponding to the best description of this establishment.

- |   |  |
|---|--|
| 1 <input type="checkbox"/> Single Proprietorship  | 5 <input type="checkbox"/> Non-Stock, Non-Profit Corporation     |
| 2 <input type="checkbox"/> Partnership            | 6 <input type="checkbox"/> Cooperative                           |
| 3 <input type="checkbox"/> Government Corporation | 7 <input type="checkbox"/> Others, <i>Please specify</i> : _____ |
| 4 <input type="checkbox"/> Stock Corporation      |  |

**Legal Organization (LO)** - refers to the legal form of the economic entity that owns the establishment.

- **Single Proprietorship (LO=1)** - refers to a business establishment organized, owned and managed by one person, who alone assumes the risk of the business enterprise. A sole proprietorship must apply for a business name and be registered with the Department of Trade and Industry (DTI).
- **Partnership (LO=2)** - refers to an association of two or more individuals for the conduct of a business enterprise based upon an agreement or contract between or among them to contribute money, property or industry into a common fund with the intention of dividing profits among themselves.
- **Government Corporation (LO=3)** - also called Government-Owned or Controlled Corporation (GOCC) refers to a corporation organized for private aim, benefit or purpose with the government as the majority stockholder, regardless of whether they are stock or non-stock corporations.
- **Stock Corporation (LO=4)** - refers to an ordinary business corporation organized by private persons, created and operated for the purpose of making a profit which may be distributed in the form of dividends to stockholders on the basis of their invested capital.

A stock corporation may be a domestic or foreign stock corporation. Domestic Stock Corporation is formed, organized or existing under the Philippine laws while Foreign Stock Corporation is formed, organized or existing under any laws other than those of the Philippines and whose laws allow Filipino citizens and corporations to do business in its own country or state.

- **Non-Stock, Non-Profit Corporation (LO=5)** - refers to a business corporation which does not issue stock to its members and is created not to profit but for the public good and welfare. Of this character are most of the religious, social, charitable, educational, literary, scientific, civic and political organizations and societies.
- **Cooperative (LO=6)** - refers to an organization composed primarily of small producers and/or consumers who voluntarily join together to form a business enterprise which they themselves own, control and patronize.
- **Others (LO=7)** - refers to an organization not classified in any of the above classification. It includes private associations, foundations, Non-Governmental Organizations, and other forms of legal organizations.

**PART A: GENERAL INFORMATION (Cont'd)**

3. What is the economic organization (EO) of the establishment?

Mark (✓) the box corresponding to the best description of this establishment.

- 1  Single Establishment
- 2  Branch only *(Please go to items 3.A. and 3.B.)*
- 3  Establishment and Main Office (both located in the same address and with branch/es elsewhere)
- 4  Main Office only
- 5  Ancillary Unit other than Main Office *(Please go to items 3.A. and 3.B.)*

**3.A. Registered Name of Main Office**

\_\_\_\_\_

\_\_\_\_\_

**3.B. Address of Main Office**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Economic Organization (EO)** relates to the organizational structure or role of the establishment in the organization as follows:

- **Single Establishment (EO=1)** - establishment which has neither branch nor main office. It may have ancillary unit/s other than main office, located elsewhere.
- **Branch only (EO=2)** - establishment which has a separate main office located elsewhere.
- **Establishment and Main Office (EO=3)** - is one where the establishment is located in the same address as the main office and with branch/es elsewhere.
- **Main Office only (EO=4)** - unit which controls, supervises and directs one or more establishments of an enterprise.
- **Ancillary Unit (EO=5)** - unit that operates primarily or exclusively for a related establishment or group of related establishments or its parent establishment and provides services that supports those establishments.

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4. How many persons did your establishment employ during the pay period that includes August 31, 2018?

<div style="border: 1px solid black; width: 60px; height: 25px; margin: 0 auto;"></div>	+	<div style="border: 1px solid black; width: 60px; height: 25px; margin: 0 auto;"></div>	+	<div style="border: 1px solid black; width: 60px; height: 25px; margin: 0 auto;"></div>	+	<div style="border: 1px solid black; width: 60px; height: 25px; margin: 0 auto;"></div>	=	<div style="border: 1px solid black; width: 60px; height: 25px; margin: 0 auto;"></div>	
<b>4.A. Time-Rated Workers on Full-Time Basis</b>		<b>4.B. Time-Rated Workers on Part-Time Basis</b>		<b>4.C. Output-Rated Workers</b>		<b>4.D. Workers Paid Purely on Commission (with employer control and supervision)</b>		<b>4.E. Working Owners (without regular pay) and Unpaid Workers</b>	<b>4.F. TOTAL</b>

**Employment includes:**

- working owners with or without regular pay
- salaried directors, managers and executives
- regular and non-regular workers, e.g., probationary, casual, contractual/project-based, seasonal, paid apprentices/learners
- workers on paid vacation, sick, maternity, paternity, service incentive leave and other paid leaves
- persons working away from the establishment but paid by and under its control, e.g., bus drivers
- workers on strike/lockout
- unpaid workers without regular pay who work for at least 1/3 of the working time normal to the establishment

**Employment excludes:**

- silent or inactive partners
- members of the board of directors paid solely for attendance at meetings
- consultants, persons on retainer basis, homeworkers
- workers on indefinite leave, laid-off workers for six (6) months or more
- workers paid purely on commission and without employer control and supervision
- students under on-the-job training (OJT)
- workers under sub-contract
- members of cooperative who are not involved in the operation of the cooperative

**Time-rated workers on full-time basis** - workers paid on the basis of a time unit of work and who work at jobs with hours of work equal to or more than those considered as normal or regular to the establishment.

**Time-rated workers on part-time basis** - workers who work at jobs which provide less than the working time normal to the establishment.

**Output-rated workers** - workers whose pay is in relation to their output, i.e., piece-rate, quota, "pakyao" or "takay" or task.

**Workers paid purely on commission (with employer control and supervision)** - persons working for the establishment who are paid purely on the basis of a certain percentage of money received for a transaction. They are under employer control and supervision, and are on the regular payroll of the establishment.

**Working owners** - working owners without regular pay.

**Unpaid workers** - persons without regular pay who work for at least 1/3 of the working time normal to the establishment.

**Apprentices/learners** - workers covered by TESDA apprenticeship/learnership programs who are paid at least 75% of the minimum wage.

# PART B: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS

Reference Period: Pay Period that includes August 31, 2018

**1. Basic Pay:** Please provide the number of time-rated workers on full-time basis in your establishment, **regardless** of job or position, in the applicable time unit and basic pay range.

*For standardization purposes, hourly and daily rates are the corresponding equivalent of the monthly pay. They were computed on the basis of 313 working days a year and 8 hours per day.*

Hourly Rate			Daily Rate				Monthly Rate				
LINE NO.	Basic Pay (₱) (1)	Full-Time Workers		LINE NO.	Basic Pay (₱) (4)	Full-Time Workers		LINE NO.	Basic Pay (₱) (7)	Full-Time Workers	
		Male (2)	Female (3)			Male (5)	Female (6)			Male (8)	Female (9)
1	Below 28.75			1	Below 230.00			1	Below 6,000		
2	28.75 - 33.54			2	230.00 - 268.36			2	6,000 - 6,999		
3	33.55 - 38.33			3	268.37 - 306.70			3	7,000 - 7,999		
4	38.34 - 43.12			4	306.71 - 345.04			4	8,000 - 8,999		
5	43.13 - 47.91			5	345.05 - 383.38			5	9,000 - 9,999		
6	47.92 - 52.71			6	383.39 - 421.72			6	10,000 - 10,999		
7	52.72 - 57.50			7	421.73 - 460.05			7	11,000 - 11,999		
8	57.51 - 62.29			8	460.06 - 498.39			8	12,000 - 12,999		
9	62.30 - 67.08			9	498.40 - 536.73			9	13,000 - 13,999		
10	67.09 - 71.87			10	536.74 - 575.07			10	14,000 - 14,999		
11	71.88 - 76.67			11	575.08 - 613.41			11	15,000 - 15,999		
12	76.68 - 81.46			12	613.42 - 651.75			12	16,000 - 16,999		
13	81.47 - 86.25			13	651.76 - 690.09			13	17,000 - 17,999		
14	86.26 - 91.04			14	690.10 - 728.43			14	18,000 - 18,999		
15	91.05 - 95.84			15	728.44 - 766.76			15	19,000 - 19,999		
16	95.85 - 100.63			16	766.77 - 805.10			16	20,000 - 20,999		
17	100.64 - 105.42			17	805.11 - 843.44			17	21,000 - 21,999		
18	105.43 - 110.21			18	843.45 - 881.78			18	22,000 - 22,999		
19	110.22 - 115.01			19	881.79 - 920.12			19	23,000 - 23,999		
20	115.02 - 119.80			20	920.13 - 958.46			20	24,000 - 24,999		
21	119.81 - 124.59			21	958.47 - 996.80			21	25,000 - 25,999		
22	124.60 - 129.38			22	996.81 - 1,035.14			22	26,000 - 26,999		
23	129.39 - 134.18			23	1,035.15 - 1,073.47			23	27,000 - 27,999		
24	134.19 - 138.97			24	1,073.48 - 1,111.81			24	28,000 - 28,999		
25	138.98 - 143.76			25	1,111.82 - 1,150.15			25	29,000 - 29,999		
26	143.77 - 148.55			26	1,150.16 - 1,188.49			26	30,000 - 30,999		
27	148.56 - 153.34			27	1,188.50 - 1,226.83			27	31,000 - 31,999		
28	153.35 - 158.14			28	1,226.84 - 1,265.17			28	32,000 - 32,999		
29	158.15 and over			29	1,265.18 and over			29	33,000 and over		
<b>Sub-total</b>				<b>Sub-total</b>				<b>Sub-total</b>			

Time-rated workers on full-time basis  +  =   
*(Currently employed as of reference period)*

**Male** (sum of cols. 2, 5, and 8)      **Female** (sum of cols. 3, 6, and 9)      **TOTAL**

**Wage rate** - refers to the sum of basic pay and regular/guaranteed cash allowances.

**Time-rated workers on full-time basis** - workers paid on the basis of a time unit of work and who work at jobs with hours of work equal to or more than those considered as normal or regular to the establishment.

**Time unit** - basis of computing, determining or fixing the basic pay or allowance, i.e., hour, day or month. This is **different** from frequency of payment such as twice a month.

**Basic pay includes:**

- Pay for normal/regular working time before deductions for employees' social security contributions (e.g., SSS/GSIS, PhilHealth, PAG-IBIG) and withholding taxes, etc.

**Basic pay excludes:**

- Overtime, night shift differential and other premium pays
- Commissions, tips and shares of employees in service charges
- Payments in kind
- Allowances
- Bonuses and gratuities



## PART B: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS (Cont'd)

Reference Period: Pay Period that includes August 31, 2018

**2. Allowances:** Please provide the number of time-rated workers on full-time basis in your establishment receiving allowances, **regardless** of job or position, in the applicable time unit and allowance range. *The total number of these workers (sum of cols. 11,12,14,15,17 and 18) should **not exceed** the total number of workers reported on page 5.*

*For standardization purposes, hourly and daily rates are the corresponding equivalent of the monthly allowances. They were computed on the basis of 313 working days a year and 8 hours per day.*

Of the **TOTAL** (cols. 2,3,5,6,8 and 9) reported on page 6, how many received allowances? Entry should equal to the sum of cols. 11,12,14,15,17 and 18 below.

Hourly Rate				Daily Rate				Monthly Rate			
LINE NO.	Allowances (P) (10)	Full-Time Workers		LINE NO.	Allowances (P) (13)	Full-Time Workers		LINE NO.	Allowances (P) (16)	Full-Time Workers	
		Male (11)	Female (12)			Male (14)	Female (15)			Male (17)	Female (18)
1	Below 1.20			1	Below 9.58			1	Below 250		
2	1.20 - 2.39			2	9.58 - 19.16			2	250 - 499		
3	2.40 - 3.58			3	19.17 - 28.74			3	500 - 749		
4	3.59 - 4.78			4	28.75 - 38.33			4	750 - 999		
5	4.79 - 5.98			5	38.34 - 47.91			5	1,000 - 1,249		
6	5.99 - 7.18			6	47.92 - 57.50			6	1,250 - 1,499		
7	7.19 - 8.38			7	57.51 - 67.08			7	1,500 - 1,749		
8	8.39 - 9.57			8	67.09 - 76.67			8	1,750 - 1,999		
9	9.58 - 10.77			9	76.68 - 86.25			9	2,000 - 2,249		
10	10.78 - 11.97			10	86.26 - 95.84			10	2,250 - 2,499		
11	11.98 - 13.17			11	95.85 - 105.42			11	2,500 - 2,749		
12	13.18 - 14.37			12	105.43 - 115.01			12	2,750 - 2,999		
13	14.38 - 15.57			13	115.02 - 124.59			13	3,000 - 3,249		
14	15.58 - 16.76			14	124.60 - 134.18			14	3,250 - 3,499		
15	16.77 - 17.96			15	134.19 - 143.73			15	3,500 - 3,749		
16	17.97 - 19.16			16	143.77 - 153.34			16	3,750 - 3,999		
17	19.17 - 20.36			17	153.35 - 162.93			17	4,000 - 4,249		
18	20.37 - 21.56			18	162.94 - 172.51			18	4,250 - 4,499		
19	21.57 - 22.75			19	172.52 - 182.10			19	4,500 - 4,749		
20	22.76 - 23.95			20	182.11 - 191.68			20	4,750 - 4,999		
21	23.96 and over			21	191.69 and over			21	5,000 and over		
	<b>Sub-total</b>				<b>Sub-total</b>				<b>Sub-total</b>		

**Time-rated workers on full-time basis**  
(Currently employed as of reference period)

+

=

**Male** (sum of cols. 11,14,17)

**Female** (sum of cols. 12,15,18)

**TOTAL**

**Allowances include:**

- Cost of living allowances (COLA)
- Other guaranteed cash payments given regularly

**Allowances exclude:**

- Reimbursements for travel, entertainment, meals and other expenses, etc. incurred in conducting the business of the employer
- Cost of uniform/working clothes
- Bonuses and gratuities
- Family allowances
- Payments in kind

# PART C: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS IN SELECTED OCCUPATIONS

Reference Period: Pay Period that includes August 31, 2018

*For all establishments covered by the survey, the OWS monitors employment and wage data for two (2) benchmark occupations namely: (1) Accounting and Bookkeeping Clerks and (2) Unskilled Workers Except Janitors, Messengers and Freight Handlers. Please refer to pages 6 and 7 for definitions of basic pay and allowances.*

Example on how to accomplish Part C of the questionnaire:

Occupation: Service Crew

### 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month (1)				(2)		
1	H	65.00	1	1	D	15.00	3
2	D	512.00	1	2			
3	M	13,500.00	3	3			
<b>TOTAL</b> (sum of col. 3)			<b>5</b>	<b>TOTAL</b> (sum of col. 6)			<b>3</b>

Note: Total of col. 3 may be more than the total of col. 6 since not all workers with basic pay are given allowances.

2. Time-rated workers on full-time basis  
(Currently employed as of reference period)

1	+	4	=	5
Male		Female		Total

Please provide data on the following benchmark and monitored occupations:

### 1. BENCHMARK OCCUPATIONS:

A. Occupation: Accounting and Bookkeeping Clerks

PSOC 2012 4311

**Function:** Help with the accounting and bookkeeping records and computations, wages and production cost computations as well as cash payments. Assist accountants and bookkeepers in their tasks.

### 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month (1)				(2)		
1				1			
2				2			
3				3			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

Note: Use additional sheets following the format above if the space provisions are inadequate for your use.

2. Time-rated workers on full-time basis  
(Currently employed as of reference period)

	+		=	
Male		Female		Total

For PSA use only:

With additional sheet attached

B. Occupation: Unskilled Workers Except Janitors, Messengers and Freight Handlers

PSOC 2012 9400\*

**Function:** Perform a variety of low-skilled and routine manual tasks, requiring a minimum of training, little or no previous experience and mainly physical effort. Examples: mining and quarrying laborers; construction and maintenance laborers; roads, dams and similar constructions and building construction laborers; assembling laborers and hand-packers and other manufacturing laborers.

### 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month (1)				(2)		
1				1			
2				2			
3				3			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

Note: Use additional sheets following the format above if the space provisions are inadequate for your use.

2. Time-rated workers on full-time basis  
(Currently employed as of reference period)

	+		=	
Male		Female		Total

For PSA use only:

With additional sheet attached



# PART C: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS IN SELECTED OCCUPATIONS (Cont'd)

Reference Period: Pay Period that includes August 31, 2018

*In case your establishment is engaged in any of the industries listed in Part F (page 15), an applicable occupational sheet has been inserted in this questionnaire to guide you as our respondent in accomplishing the form. Based on the 2012 Philippine Standard Occupational Classification (PSOC), the occupational sheet enumerates the standard OCCUPATIONS with its respective functions/responsibilities that are relevant to your establishment. As such, the respondent is requested to provide the required data under "Monitored Occupations" ONLY for applicable occupations in the establishment based on the enclosed occupational sheet. For instance, an occupational sheet with six (6) listed occupations means that the respondent should only provide information to at most 6 occupations as applicable to the establishment.*

*For coding purposes, the respondent is requested to write the standard occupation title (as found in the occupational sheet) for which he/she is providing the required data. Please request from our Statistical Researcher the applicable occupational sheet in case none has been enclosed herein.*

## 2. MONITORED OCCUPATIONS:

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

### 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES				
L I N E N O.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	L I N E N O.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)	
	H – Hour				H – Hour			
	D – Day				D – Day			
	M – Month				M – Month			
	(1)	(2)	(3)		(4)	(5)	(6)	
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
10				10				
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)				

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)  +  =   
Male Female Total

**For PSA use only:**  
 With additional sheet attached

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

### 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES				
L I N E N O.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	L I N E N O.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)	
	H – Hour				H – Hour			
	D – Day				D – Day			
	M – Month				M – Month			
	(1)	(2)	(3)		(4)	(5)	(6)	
1				1				
2				2				
3				3				
4				4				
5				5				
6				6				
7				7				
8				8				
9				9				
10				10				
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)				

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)  +  =   
Male Female Total

**For PSA use only:**  
 With additional sheet attached



# PART C: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS IN SELECTED OCCUPATIONS (Cont'd)

Reference Period: Pay Period that includes August 31, 2018

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit H – Hour D – Day M – Month (1)	Basic Pay per Worker (₱) (2)	Full-Time Workers (Both Sexes) (3)	LINE NO.	Time Unit H – Hour D – Day M – Month (4)	Allowances per Worker (₱) (5)	Full-Time Workers (Both Sexes) (6)
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)

	+		=	
Male		Female		Total

For PSA use only:

With additional sheet attached

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit H – Hour D – Day M – Month (1)	Basic Pay per Worker (₱) (2)	Full-Time Workers (Both Sexes) (3)	LINE NO.	Time Unit H – Hour D – Day M – Month (4)	Allowances per Worker (₱) (5)	Full-Time Workers (Both Sexes) (6)
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)

	+		=	
Male		Female		Total

For PSA use only:

With additional sheet attached



# PART C: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS IN SELECTED OCCUPATIONS (Cont'd)

Reference Period: Pay Period that includes August 31, 2018

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
L I N E  N O.	Time Unit H – Hour D – Day M – Month  (1)	Basic Pay per Worker (₱)  (2)	Full-Time Workers (Both Sexes)  (3)	L I N E  N O.	Time Unit H – Hour D – Day M – Month  (4)	Allowances per Worker (₱)  (5)	Full-Time Workers (Both Sexes)  (6)
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)

<input style="width: 50px; height: 20px;" type="text"/>	+	<input style="width: 50px; height: 20px;" type="text"/>	=	<input style="width: 50px; height: 20px;" type="text"/>
Male		Female		Total

**For PSA use only:**  
 With additional sheet attached

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
L I N E  N O.	Time Unit H – Hour D – Day M – Month  (1)	Basic Pay per Worker (₱)  (2)	Full-Time Workers (Both Sexes)  (3)	L I N E  N O.	Time Unit H – Hour D – Day M – Month  (4)	Allowances per Worker (₱)  (5)	Full-Time Workers (Both Sexes)  (6)
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)

<input style="width: 50px; height: 20px;" type="text"/>	+	<input style="width: 50px; height: 20px;" type="text"/>	=	<input style="width: 50px; height: 20px;" type="text"/>
Male		Female		Total

**For PSA use only:**  
 With additional sheet attached

# PART C: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS IN SELECTED OCCUPATIONS (Cont'd)

Reference Period: Pay Period that includes August 31, 2018

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (P)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (P)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month	(2)	(3)		H – Hour D – Day M – Month	(5)	(6)
	(1)				(4)		
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)

	+		=	
Male		Female		Total

**For PSA use only:**  
 With additional sheet attached

Occupation: \_\_\_\_\_

PSOC 2012

*Do not fill*

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (P)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (P)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month	(2)	(3)		H – Hour D – Day M – Month	(5)	(6)
	(1)				(4)		
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

*Note: Use additional sheets following the format above if the space provisions are inadequate for your use.*

2. Time-rated workers on full-time basis (Currently employed as of reference period)

	+		=	
Male		Female		Total

**For PSA use only:**  
 With additional sheet attached



# PART C: EMPLOYMENT AND WAGE RATES OF TIME-RATED WORKERS ON FULL-TIME BASIS IN SELECTED OCCUPATIONS (Cont'd)

Reference Period: Pay Period that includes August 31, 2018

Occupation: \_\_\_\_\_

PSOC 2012   
Do not fill

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month	(2)	(3)		H – Hour D – Day M – Month	(5)	(6)
O.	(1)			O.	(4)		
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

Note: Use additional sheets following the format above if the space provisions are inadequate for your use.

2. Time-rated workers on full-time basis (Currently employed as of reference period)  Male +  Female =  Total

For PSA use only:  
 With additional sheet attached

Occupation: \_\_\_\_\_

PSOC 2012   
Do not fill

## 1. Current Wage Rates

1a. BASIC PAY				1b. ALLOWANCES			
LINE NO.	Time Unit	Basic Pay per Worker (₱)	Full-Time Workers (Both Sexes)	LINE NO.	Time Unit	Allowances per Worker (₱)	Full-Time Workers (Both Sexes)
	H – Hour D – Day M – Month	(2)	(3)		H – Hour D – Day M – Month	(5)	(6)
O.	(1)			O.	(4)		
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			
<b>TOTAL</b> (sum of col. 3)				<b>TOTAL</b> (sum of col. 6)			

Note: Use additional sheets following the format above if the space provisions are inadequate for your use.

2. Time-rated workers on full-time basis (Currently employed as of reference period)  Male +  Female =  Total

For PSA use only:  
 With additional sheet attached

## PART D: CERTIFICATION

This is to certify the accuracy of the data provided in this questionnaire:

<b>Name/Signature of Contact Person in the Establishment:</b>		_____	Printed Name Over Signature
Position:	Fax No.:		
Tel. No.:	E-mail Address:		
<b>Time spent in answering this questionnaire:</b>			
1 <input type="checkbox"/> Less than a day   2 <input type="checkbox"/> 1 - 5 days   3 <input type="checkbox"/> 6 - 10 days   4 <input type="checkbox"/> More than 10 days <i>(Please specify)</i> _____			
<b>Comments:</b>			
A. On the data provided for the 2018 Occupational Wages Survey (OWS)			
B. On the presented selected statistics from the 2014 and 2016 Occupational Wages Survey (OWS) as outputs of the previous survey for your information/reference ( <i>Page 16</i> ).			
C. On the presentation/packaging of questionnaire:		Suggestions for improvement:	
Definition of Terms	1 <input type="checkbox"/> Easy to understand 2 <input type="checkbox"/> Vague		
Layout	1 <input type="checkbox"/> User-friendly 2 <input type="checkbox"/> Not user-friendly		
Font, color	1 <input type="checkbox"/> Appealing 2 <input type="checkbox"/> Not appealing		
<b>Remarks (if any):</b>			

***Thank you for your patience and full cooperation to this survey.***

FOR PSA USE ONLY:

## PART E: SURVEY PERSONNEL

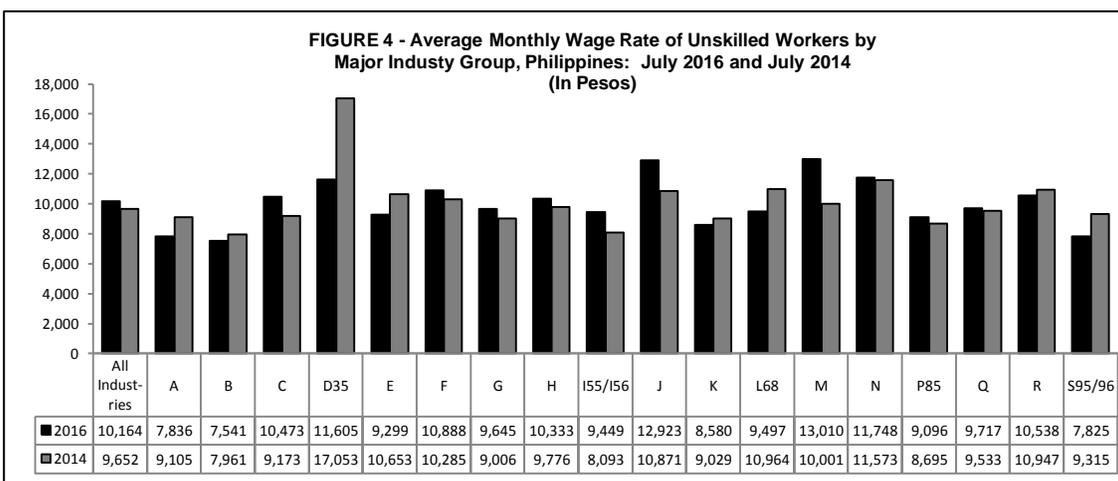
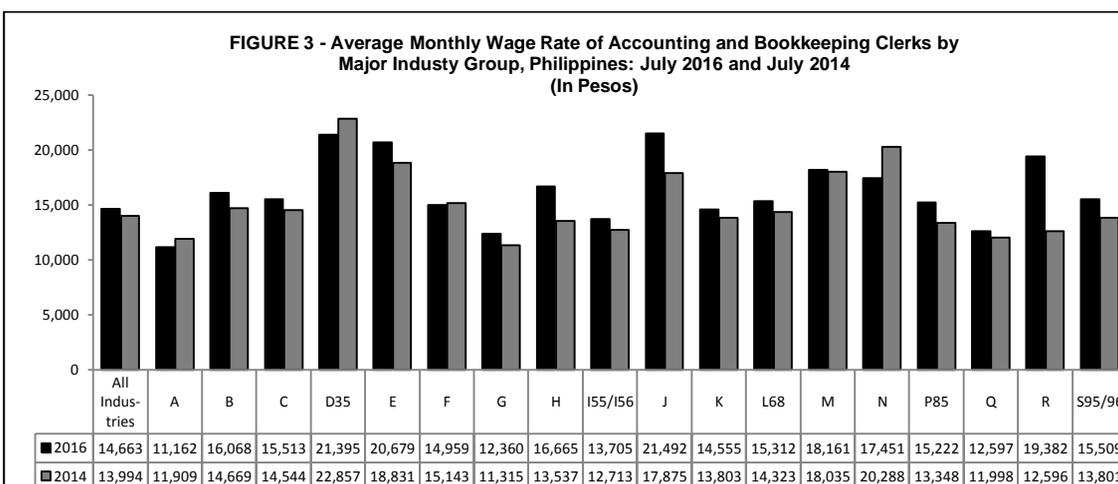
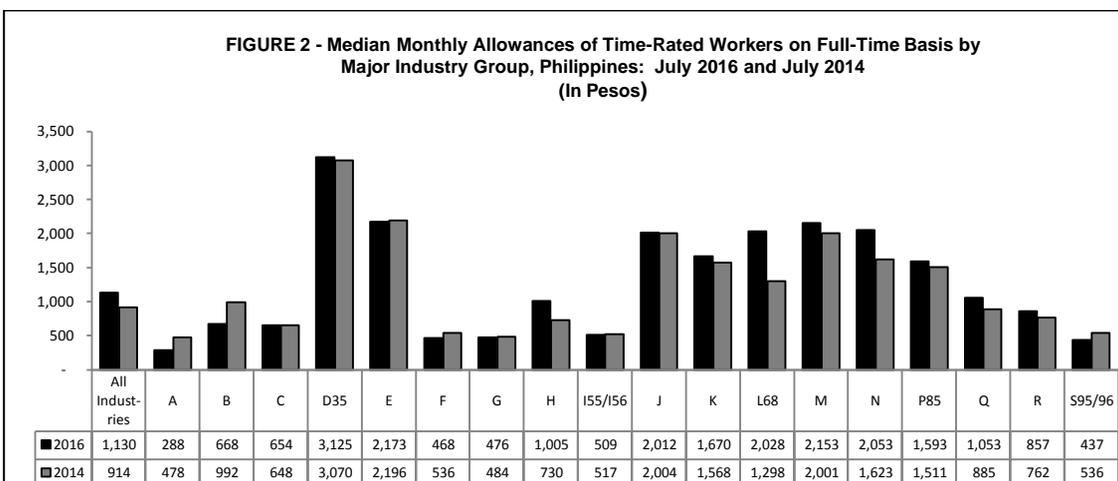
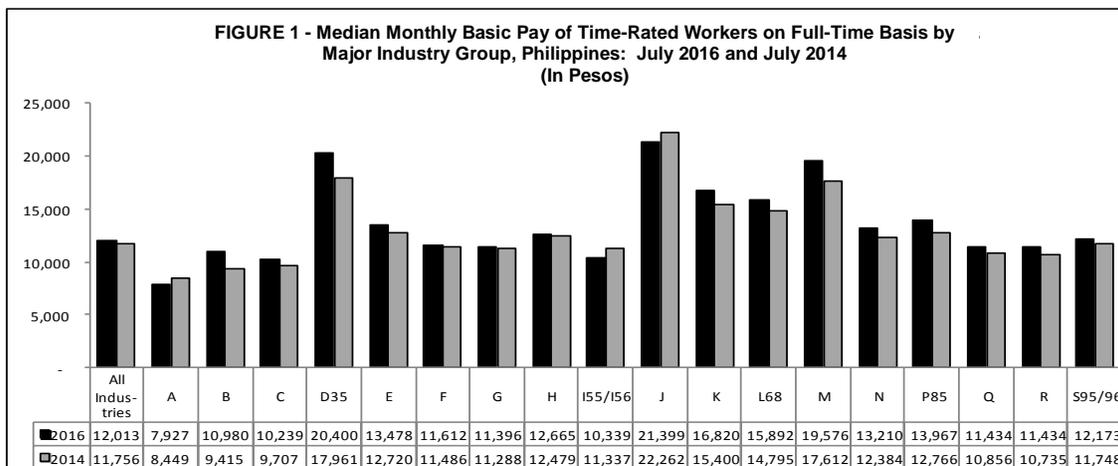
Activity	Name	Signature	Date
Enumerated/Field Edited by:			
Manually Processed by:			
Reviewed by:			
Machine Processed by:			
Reviewed by:			
Assessed by: (if applicable)			

## PART F: INDUSTRIES WITH SELECTED OCCUPATIONS

2009 Philippine Standard Industrial Classification (PSIC) Code	INDUSTRY GROUP
A01/A02	Crop and Animal Production, Hunting and Related Service Activities; Forestry and Logging
A03	Fishing and Aquaculture
B05/B06/B08	Mining of Coal and Lignite; Extraction of Crude Petroleum and Natural Gas; and Other Mining and Quarrying
B07	Mining of Metal Ores
C10/C11	Manufacture of Food Products and Beverages
C13	Manufacture of Textiles
C14	Manufacture of Wearing Apparel
C15	Manufacture of Leather and Related Products
C162	Manufacture of Products of Wood, Cork, Straw and Plaiting Materials
C17	Manufacture of Paper and Paper Products
C18	Printing and Reproduction of Recorded Media
C19	Manufacture of Coke and Refined Petroleum Products
C20	Manufacture of Chemicals and Chemical Products
C21	Manufacture of Basic Pharmaceutical Products and Pharmaceutical Preparation
C221	Manufacture of Rubber Products
C222	Manufacture of Plastic Products
C23	Manufacture of Other Non-Metallic Mineral Products
C24	Manufacture of Basic Metals
C25	Manufacture of Fabricated Metal Products except Machinery and Equipment
C26	Manufacture of Computer, Electronic and Optical Products
C27	Manufacture of Electrical Equipment
C28	Manufacture of Machinery and Equipment, n. e. c.
C29	Manufacture of Motor Vehicles, Trailers and Semi-Trailers
C301	Building of Ships and Boats
C31	Manufacture of Furniture
D35	Electricity, Gas, Steam and Air Conditioning Supply
E36	Water Collection, Treatment and Supply
F41/F42/F43	Construction
G45	Wholesale and Retail Trade and Repair of Motor Vehicles and Motorcycles
G46	Wholesale Trade except of Motor Vehicles and Motorcycles
G47	Retail Trade except of Motor Vehicles and Motorcycles
H49 excl. H492	Land Transport and Transport via Pipelines except Transport via Buses
H492	Transport via Buses
H50	Water Transport
H51	Air Transport
H52	Warehousing and Support Activities for Transportation
I55/I56	Accommodation and Food Service Activities
J58	Publishing Activities
J590*	Animated Films and Cartoons Production
J61	Telecommunications
J62/J63	Computer Programming, Consultancy and Related Activities; Information Service Activities
K64 excl. K6411	Financial Service Activities except Insurance, Pension Funding and Central Banking
K65	Insurance, Reinsurance and Pension Funding except Compulsory Social Security
L68	Real Estate Activities
M692	Accounting, Bookkeeping and Auditing Activities; Tax Consultancy
M711	Architectural and Engineering Activities and Related Technical Consultancy
N79	Travel Agency, Tour Operator, Reservation Service and Related Activities
N8221	Call Center Activities (Voice)
N8222 except N82226	Back-Office Operations Activities (Non-Voice) except Medical Transcription Activities
N82226	Medical Transcription Activities
P85	Education except Public Education
Q86	Human Health Activities except Public Health Activities
S96	Other Personal Service Activities

\* OWS code.

# Selected Statistics from the 2014 and 2016 Occupational Wages Survey (OWS)



- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>A - Agriculture, Forestry and Fishing</li> <li>B - Mining and Quarrying</li> <li>C - Manufacturing</li> <li>D35 - Electricity, Gas, Steam and Air Conditioning Supply</li> <li>E - Water Supply; Sewerage, Waste Management and Remediation Activities</li> <li>F - Construction</li> <li>G - Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles</li> <li>H - Transportation and Storage</li> <li>I55/I56 - Accommodation and Food Service Activities</li> </ul> | <ul style="list-style-type: none"> <li>J - Information and Communications</li> <li>K - Financial and Insurance Activities</li> <li>L68 - Real Estate Activities</li> <li>M - Professional, Scientific and Technical Activities</li> <li>N - Administrative and Support Service Activities</li> <li>P85 - Education except Public Education</li> <li>Q - Human Health and Social Work Activities except Public Health Activities</li> <li>R - Arts, Entertainment and Recreation</li> <li>S95/96 - Repair of Computers and Personal and Household Goods; Other Personal Service Activities</li> </ul> |
|---|--|

Source: Philippine Statistics Authority, 2014 & 2016 Occupational Wages Survey.