

Report on ONCR Training on Field Enumeration and Editing of the 2006 BITS and 2006 OWS

I. TRAINING OBJECTIVE

At the end of the training, the participants should be able to conduct training for the regional staff and enumerators in their respective regions.

II. METHODOLOGY

The training consisted of a series of lectures and discussion/open forum. Heads of subject matter units and Senior LEOs from BLES acted as resource persons.

To gauge the effectiveness of the training, Evaluation of Training for BLES Survey/s (FM-BLES 03-3.23) was administered at the end of the training program to evaluate the effectiveness of the resource persons and to identify topics that need more explanation.

III. PARTICIPANTS

Twenty-six (26) regional staff attended the training conducted last August 23 – 24, 2006 at the DOLE Conference Room. The participants comprised of two (2) representatives each (IMSD Chief and Statistician or Economist) from DOLE-ROs except NCR and ARMM. Majority of the participants were females (22) and only four (4) were males.

Unfortunately, representatives from RO IV-B were not able to attend the training. Thus, a separate training was conducted last September 5, 2006 at RO IV-B Conference Room wherein all provincial officers attended the training.

IV. HIGHLIGHTS OF THE TRAINING

1. In the opening ceremony, Assistant Secretary Arturo L. Sodusta welcomed warmly the participants. He related that he emphasized to Secretary Brion the importance of the data that will be generated from the surveys. He also stressed the importance of the regional participation in the success of the field operation.

2. The training program covered the discussion of the following topics, namely: 2006 Occupational Wages Survey (OWS); Parts I, II and III of 2006 BLES Integrated Survey (BITS); Operational Strategy; Administrative Concerns; and Survey Documents and Forms.

3. The following issues were raised during the discussion/open forum and the agreements reached:

Issues Raised	Agreement/s Reached
a) Treatment of establishments reported as CBL last survey round	The establishment will be deleted in the BLES Survey Sampling Frame if reported as such in three rounds of survey.
b) Treatment of establishments with branches whose reports are consolidated	The questionnaire with consolidated reports will have a status "CET" and the other questionnaire/s wherein reports are already in CET questionnaire will have a status "CON with (EIN of CET)".
c) Inclusion of Casino Filipino in the samples	Casino Filipino and other government-owned and controlled corporations are included in the samples.
d) No transportation expenses allotted for samples located in remote provinces	The issue will be discussed during BLES Management Committee meeting.
e) Minimum wages for Project-Based Individuals to be hired as Area Supervisor in the regions are not yet updated.	Minimum wages will be updated and the adjustments will be reflected in the second tranche of the Interfund Transfer.

4. Director Criselda R. Sy gave her closing remarks. She expounded on the significance of the training. She extended her gratitude to the regional staff for attending the said training and expressed her expectations from them for their full support in the conduct of field operations of the 2006 OWS and 2006 BITS. Director Sy stressed to DOLE-RO participants to work within the limited budget allocated for data collection. Lastly, she also commended the Secretariat for exerting such efforts of providing services for the success of the training.

5. The Certificates of Participation and Attendance were then distributed by the Secretariat.

V. HIGHLIGHTS OF THE TRAINING EVALUATION

The following were based on the perceptions of the participants on the different topics found in the Training Evaluation. (*Attachment A*)

1. In general, the resource persons received a mean performance rating of *Very Satisfactory* (4.2 – 4.5) in time management, arousing the interest of the participants, mastery of the subject matter and method and skill in imparting knowledge. However, the highest mean

performance (4.5) was noted for the resource persons on 2006 OWS and on Parts I and II of 2006 BITS on mastery of the subject matter. Likewise, the resource person on 2006 OWS got a 4.5 mean performance on method and skill in imparting knowledge. (*Table 1*)

2. According to all participants, the time allotted for the discussions of each topic were just enough. (*Table 2*)

3. Very minimal number of participants responded that there are topics that need to be discussed more thoroughly. Five participants each said that the following topics need more explanation: statistics to be generated in 2006 OWS; and editing guidelines of both OWS and BITS. (*Table 3*)

4. The following are the comments and suggestions of the regional participants:

- Everything was well discussed; and since it's a review, the two-day briefing was not so much a tedious activity/undertaking.
- Continue this undertaking for improvement.
- Please take note of all the comments given by the participants for program implementation and improvement.
- Schedule for BITS/OWS training/seminar's information must be sent to respective regions earlier so that preparation of travel documents shall be properly appropriated as to funds for expenses of staff involved in this BLES activity.
- The training is okay. However, scheduling could have been improved if more time was given for participants to tour instead of having time to nap in between sessions.
- Very good accommodation and food.
- Friendly and approachable BLES personnel.

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Attachment A

**Evaluation on the ONCR Training on Field Enumeration and Editing
of the 2006 BITS and 2006 OWS**

TABLE 1 – Evaluation of Participants on the Resource Person

Topics	Scale					Mean Performance
	1	2	3	4	5	
	Unsatisfactory	Needs Improvement	Satisfactory	Very Satisfactory	Excellent	
Time Management						
Survey 1: 2006 OWS			1	16	13	4.4
Survey 2: 2006 BITS (Parts I & II)			2	16	12	4.3
Survey 2: 2006 BITS (Part III)			1	19	10	4.3
Operational Strategy			2	19	9	4.2
Administrative Concerns			2	18	10	4.3
Survey Documents and Forms			1	21	8	4.2
Arousing the Interest of the Participants						
Survey 1: 2006 OWS			1	15	14	4.4
Survey 2: 2006 BITS (Parts I & II)			1	19	10	4.3
Survey 2: 2006 BITS (Part III)				22	8	4.3
Operational Strategy			3	18	9	4.2
Administrative Concerns			3	16	11	4.3
Survey Documents and Forms			1	21	8	4.2

TABLE 1 – Evaluation of Participants on the Resource Person (cont'd)

Topics	Scale					Mean Performance
	1	2	3	4	5	
	Unsatisfactory	Needs Improvement	Satisfactory	Very Satisfactory	Excellent	
Mastery of the Subject						
Survey 1: 2006 OWS				14	16	4.5
Survey 2: 2006 BITS (Parts I & II)				15	15	4.5
Survey 2: 2006 BITS (Part III)				21	9	4.3
Operational Strategy			2	18	10	4.3
Administrative Concerns			2	18	10	4.3
Survey Documents and Forms			1	19	10	4.3
Method and Skill in Imparting Knowledge						
Survey 1: 2006 OWS			1	14	15	4.5
Survey 2: 2006 BITS (Parts I & II)				19	11	4.4
Survey 2: 2006 BITS (Part III)				21	9	4.3
Operational Strategy			2	19	9	4.2
Administrative Concerns			2	18	10	4.3
Survey Documents and Forms			1	19	10	4.3

TABLE 2 - Evaluation of Participants on Session Duration

Topics	Short		Adequate		Long	
	Number	Percent	Number	Percent	Number	Percent
Survey 1: 2006 OWS			30	100.0		
Survey 2: 2006 BITS (Parts I & II)			30	100.0		
Survey 2: 2006 BITS (Part III)			30	100.0		
Operational Strategy			30	100.0		
Administrative Concerns			30	100.0		
Survey Documents and Forms			30	100.0		

TABLE 3 - Items Which Participants Think Should Have Been More Thoroughly Discussed

Topics	Number of Participants		
	Survey 1: 2006 OWS	Survey 2: 2006 BITS (Parts I & II)	Survey 2: 2006 BITS (Part III)
Survey Objectives and Uses of Data	1	-	-
Collection Authority	-	1	-
Confidentiality of Information	-	-	-
Scope and Coverage	1	-	1
Survey Design	3	4	2
Estimation Procedures	3	2	1
Statistics to be Generated	5	4	4
Periodicity and Reference Period	-	-	-
Editing Guidelines	5	5	5
General Instructions	3	3	3
Specific Instructions	2	2	2
On Operational Strategy			
Duties and Responsibilities of Enumerators	-		
Survey Respondents	3		
General Information (e.g. EIN, PSIC, PSOC, ATE, Status Codes)	1		
Delivery of Questionnaires	-		
Collection and Field Editing of Questionnaires	1		
Field Verification	1		
Flow Chart on Delivery, Retrieval, Verification and Review	1		

TABLE 3 - Items Which Participants Think Should Have Been More Thoroughly Discussed (*cont'd*)

Topics	Number of Participants
Flow Chart on Delivery Cases to Sample Establishments Transferred to Known Locations	1
Flow Chart on Delivery Cases to Head Offices of Sample Establishments	2
On Administrative Concerns	
Work Allocation	-
Monitoring of Performance of Enumerators and Survey Status	1
Outputs and Terms of Payment	3
Pre-Termination of PBI Contract	-
On Survey Documents and Forms	-