

Example:

1. **Hiring/Entry Rate** a. Basic Pay 400.00 per H, **D** or M *(Please encircle time unit)*
 b. No allowances With allowances Allowances: None per H, D or M

2. Current Wage Rates

| 2a. BASIC PAY | | | 2b. ALLOWANCES | | |
|--|---------------------------------------|---|--|--|---|
| Time Unit H – Hour D – Day M – Month (1) | Basic Pay per Worker (₱) (2) | Full-time Workers (Both Sexes) (3) | Time Unit H – Hour D – Day M – Month (4) | Allowances per Worker (₱) (5) | Full-time Workers (Both Sexes) (6) |
| D | 400.00 | 1 | D | 15.00 | 3 |
| D | 450.00 | 3 | | | |
| TOTAL (sum of col. 3) | | 4 | TOTAL (sum of col. 6) | | 3 |

Note: Total of col.6 is not equal to total of col. 3 since not all workers are given allowances.

3. **Time-rate workers on full-time basis**
(Currently employed as of reference period)

$$\begin{array}{ccccc}
 \boxed{1} & + & \boxed{3} & = & \boxed{4} \\
 \text{Men} & & \text{Women} & & \text{Total}
 \end{array}$$