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REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

STATISTICAL SURVEY NOTIFICATION FORM

PLEASE READ ATTACHED INSTRUCTIONS BEFORE COMPLETING THIS FORM

I. GENERAL INFORMATION

1 Title of the statistical survey
   Palay and Corn Stocks Survey 1 (PCSS1)

2 Legal basis **RA 10625, also known as the "Philippine Statistical Act of 2013"**

3.1 Proponent agency	3.2 Conducting agency
Name **Philippine Statistics Authority (PSA)** **c/o Crops Statistics Division (CSD)** **Economic Sector Statistics Service (ESSS)** **Sectoral Statistics Office (SSO)** *Address* **16th Floor Eton Cyberpod Centris 3, EDSA corner Quezon Avenue, Diliman, Quezon City**	*Name* **Philippine Statistics Authority (PSA)** **c/o Provincial Statistics Offices (PSOs)** *Address* **in the provinces nationwide**

3.3 Other cooperating agencies	3.4 Funding source/s (Specify)
None	a ☒ Gov't of the Phils. (GOP) __**PSA**__ b ☐ Local private _____ c ☐ Foreign _____

3.5 Consultants

Name of organization/person	*Nature of consultancy service*
__**None**__	__**Not applicable**__
_____	_____
_____	_____

4 Objectives and relevance of the survey (Cite specific use of the data to be collected, or programs/issues to be addressed.)

   The Palay and Corn Stocks Survey (PCSS1) intends to generate estimates of the current stocks of palay, rice, corn grains and corn grits in farm and non-farm households. It is a monthly survey being conducted in the first four (4) days of the month with the 1st day of the month as the reference period for the use of the government and the public [in compliance to Item (d), SEC 6. Functions of the PSA, RA 10625].

5.1 Status of survey	5.2 Status of survey form/questionnaire
a ☒ Existing (Proceed to 5.2) b ☐ New (Proceed to 5.3)	a ☐ Existing statistical survey form being reported for the first time. What year was this first used? _____ b ☒ Existing form for clearance renewal with revision. c ☐ Existing form for clearance renewal without revision. If b or c, give previous clearance no. __**PSA-1620**__
5.3 Is this survey a rider to another survey? a ☐ Yes (Specify) _____ b ☒ No	5.4 Is this survey a component of a national or international program? a ☐ Yes (Specify) _____ b ☒ No

PSA-CVEA Building, East Avenue, Diliman, Quezon City 1101
Telephone: (632) 462-6600 loc. 805 or 822 • Fax: (632) 462-6600 loc. 825
www.psa.gov.ph

II. TECHNICAL DESCRIPTION

1 Type and number of respondents

Type of respondent	Size of universe	Size of sample	Expected response rate
a ☐ Individual			
b ☒ Household	4,914,935 (farming households, per CAF 2012)	15,065 households/year	95.00%
c ☐ Establishment			
d ☐ Enterprise			
e ☐ Government agency			
f ☐ Others (Specify)			

2 Reference period of the survey

1ST day of each month (Jan-Dec)

3 Geographical area covered by the survey, e.g., Phils., Region IV, etc.

Philippines (all provinces, including NCR)

4 Geographic disaggregation of the data to be produced

a ☒ National
b ☒ Regional
c ☒ Provincial
d ☐ Others   (Specify)

5 Frequency of data collection

a ☐ One-shot   d ☐ Annually
b ☒ Monthly   e ☐ Others (Specify)
c ☐ Quarterly   _____

6 Method of data collection (Check as many as applicable)

a ☒ Personal interview   c ☐ Telephone
b ☐ Mail   d ☐ Others (Specify)
                         _____

7 Survey questionnaire titles

Form No.	Form Title
3a	CSD Form 3a PCSS1 Questionnaire (Province)
3b	CSD Form 3b PCSS1 Questionnaire (NCR)

8 Major data items to be collected (e.g., family income and expenditures, employment, compensation, prices)

Quantity of palay, rice, corn grains and corn grits held by the households as of the first day of the month

9 List of tables and other outputs to be generated (attach table formats)

Provincial Summary Sheet (separate sheet for farming and non-farming households)

Table 1: Expanded Data (weighted estimates)

Table 2: Provincial Estimate (weighted estimates converted to metric tons)

Table 3: Comparative Table with reason for increase/decrease

(Use additional sheets if necessary)

10 Type of data processing (Check as many as applicable)	11 Statistical classification systems used (Check as many as applicable)
a ☐ Manual b ☒ Microcomputer c ☐ Minicomputer d ☐ Mainframe computer	a ☐ Phil. Standard Commodity Classification (PSCC) b ☒ Phil. Standard Geographic Code (PSGC) c ☐ Phil. Standard Industry Classification (PSIC) d ☐ Phil. Standard Occupational Classification (PSOC) e ☐ Phil. Standard Classification of Education (PSCED) f ☐ Others (Specify)

12 Brief description of the sampling design and estimation procedure.
(The details should be attached in separate sheet. If complete information is available in survey proposal, attach copy instead.)

See attachment (Manual of Operations)

a) *Desired level of reliability and the proposed statistical measure to be used for assessing such reliability (e.g., standard errors of means)*

None

b) *Type of sampling design (The details should be attached in separate sheet.)*

Probability sampling design; adopts the sampling design of PCPS with a modification in second-stage sampling

(i.e. inclusion of five non-farming households per sample barangay)

c) *Sampling unit (per stage if applicable)*

Primary sampling unit (PSU) is barangay; secondary sampling unit (SSU) is farming household

d) *Domain*

Province

e) *Sampling frame*

Same with Palay and Corn Production Survey (PCPS) sampling frame

f) *Sample size (total, per stratum/cluster/stage)*

15,065 total households; breakdown into 9,697 farming households and 5,368 non-farming households

g) *Method of determining sample size*

Sub-sample (one replicate) of PCPS

h) *Estimation procedure (The details and formulas should be attached in separate sheet.)*

See attachment (Manual of Operations)

i) *Imputation procedure for non-response*

None

13 Statistical analysis of results (e.g., descriptive, multivariate)

Descriptive

III. ESTIMATED DIRECT COST OF SURVEY (in pesos)

1 <u>Personal Services</u> _____-_____	Printing Expenses _____**20,000**_____
2 <u>Maintenance and Other Operating Expenses</u>	Professional services, trainings, gas and oil, mailing _____**6,859,792**_____
Travelling Expenses _____**Php 357,360**_____	
Supplies _____**59,000**_____	3 <u>Capital Outlay</u> _____-_____
	TOTAL COST _____**Php 7,296,152**_____

(Use additional sheets if necessary)

IV. TIMETABLE OF ACTIVITIES

Stage	*Schedule*	*Agency Responsible*
A. Planning and preparation 1. Formulation of survey design *(to include formulation of objectives, scope and coverage; development of methodology; formulation of sampling design and frame; design of table formats; preparation of questionnaire and manuals)* 2. Pre-test of the questionnaire 3. Revision based on pre-test of the questionnaire	**No need to conduct**	**CSD-ESSS-SSO**
4. Submission to PSA for review of survey design (allow 15 days after submission of all required documents)	**Apr. 14, 2016**	**CSD-ESSS-SSO**
5. Finalization of questionnaires and manuals	**Apr. 25, 2016**	**CSD-ESSS-SSO**
6. Printing of questionnaires and manuals	**Apr. 26, 2016**	**CSD-ESSS-SSO**
B. Field operations 1. Training of personnel	**10th day of the reference month**	**PSOs**
2. Distribution and collection of questionnaires	**1st to 5th day of the reference month**	**PSOs**
3. Field editing C. Data processing 1. Office editing 2. Data encoding	**4th to 5th day of the reference month**	**PSOs**
3. Verification 4. Tabulation	**5th to 8th day of the reference month**	**PSOs**
D. Report preparation 1. Analysis and interpretation of data	**1st week following the ref. period**	**CSD-ESSS-SSO**
2. Report writing	**2nd week following the ref. period**	
E. Release of survey results	**15th day after the ref. month**	**ONS**

PREPARED BY (Contact Person)		APPROVING OFFICIAL FOR REQUESTING AGENCY	
Signature		Signature	
Printed Name **ERMINA V. TEPORA**		Printed Name **DULCE A. REGALA**	
Designation **Division Chief** **Crops Statistics Division**	Tel. No. **376-1984**	Designation **Assistant National Statistician** **Economic Sector Statistics Service**	
Date Prepared **April 8, 2016**		Date Approved	

(Use additional sheets if necessary)